GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Endowments Department - The Andhra Pradesh Charitable and Hindu Religious Institutions and Endowments Office Holders and Servants Service Rules, 2000 - Amendments - Final Notification - Orders - Issued.

REVENUE (ENDOWMENTS-I) DEPARTMENT

G.O.Ms.No.231 **Dated:01/06/2023**
Read the following

1. G.O.Ms. No.888, Revenue (Endowments.I) Department, dt.08.12.2000.
2. From the Commissioner, Endowments Department, Lr.in Rc.No.J1 / 807 / 2019, dt.04-10-2019.
3. G.O.Rt.No.284, Revenue (Endowments-I) Department, dt.18.04.2022.
4. From the Commissioner, Endowments Department, Lr. in Rc.No.COE/ 807 / 2019-J, dt.22.11.2022 & Notes of CED, dated 15.02.2023.

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O R D E R:

Whereas, in the G.O. third read above, a preliminary notification was issued for amending the Andhra Pradesh Charitable and Hindu Religious Institutions and Endowments Office Holders and Servants Service Rules, 2000;

And whereas, certain objections/suggestions were received from various individuals/ associations on the said preliminary notification. On the said objections/suggestions, the Commissioner of Endowments has furnished detailed remarks in the reference fourth read above;

Now, therefore, the Government after careful examination, have decided to amend the said Rules.

Accordingly, the following notification will be published in an Extraordinary Issue of Andhra Pradesh Gazette, dt.01.06.2023

FINAL NOTIFICATION

In exercise of the powers conferred by sub-section(4) of Section 35 read with Section 153 of the Andhra Pradesh Charitable and Hindu Religious Institutions and Endowments Act,1987 (Andhra Pradesh Act No.30 of 1987), the Government of Andhra Pradesh here by makes the following amendments to the Andhra Pradesh Charitable and Hindu Religious Institutions and Endowments Office Holders and Servants Service Rules, 2000 issued in G.O.Ms No. 888, Revenue (Endowments-I) Department dt.08.12.2000 as subsequently amended from time to time and the same having been previously published in Part-I,

(p.t.o)

Extraordinary, Andhra Pradesh Gazette No.608, dt.21.04.2022 as required under sub-section(1) of Section 153 of the said Act vide G.O.Rt.No.284, Revenue (Endowments-I) Department, dt.18.04.2022.

AMENDMENTS

In the said Rules,

1.In rule 5,-

(a) in sub-rule (1),-

i. For the word "trustee", the words "Executive Authority" shall be substituted.

ii. For the words "Competent Authority" wherever it occurs, the word "Commissioner" shall be substituted.

iii. The words and expression "their scales of pay, allowances, qualifications, method of recruitment" shall be omitted.

iv. At the end of the para, the following shall be added, namely,-

"The Commissioner shall consult the Government, before according any sanction for the posts in the cadre of Superintendent, equivalent there to and above for both Administrative, Religious and Engineering Wing."

(b) For sub-rule (2), the following shall be substituted, namely,-

"(2) The pay and emoluments of office holders and servants shall be as approved by the Commissioner from time to time."

(c) In sub-rule (3), for the words "Competent Authority", the word "Commissioner" shall be substituted.

2. In rule 7,-

(a) In sub-rule (4), for the words "if any prescribed", the words and expression "prescribed under Annexure-III" shall be substituted.

(b) In sub-rule (7), for the word "pay", the words "paying one month salary" shall be substituted.

3. In rule 10, in clause (ii), for the word "trustee" where ever it occurs, the words "Executive Authority" shall be substituted.

4. In rule 16, after the end of clause (a), the following shall be added, namely,-

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"They shall be entitled for encashment of such accumulated Earned Leaves, subject to a maximum of 120 days, at the time of retirement."

5. For Rule 36, the following shall be substituted, namely,-

"**36. SPECIAL PROVISIONS FOR CERTAIN RELIGIOUS INSTITUTIONS**:

Rules 5 and 16 shall not be applicable to the Religious Institutions mentioned below and the rules 43, 44 & 45 shall be applicable only to these Institutions.

1. Sri Varaha Lakshmi Narasimha Swamy Vari Devasthanam, Simhachalam, Visakhapatnam District.
2. Sri Veera Venkata Sathyanarayana Swamy Vari Devasthanam, Annavaram, East Godavari District.
3. Sri Venkateswara Swamy Vari Devastanam, Dwaraka Tirumala, West Godavari District.
4. Sri Durga Malleswara Swamy Varla Devasthanam, Vijayawada, Krishna District.
5. Sri Bhramaramba Mallikarjuna Swamy Varla Devasthanam, Srisailam, Kurnool District.
6. Sri Varasiddi Vinayaka Swamy Vari Devasthanam, Kanipakam, Chittoor District.
7. Sri Kalahasteeswara Swami Vari Devasthanam, Srikalahasti, Chittoor District.
8. Sri Tirupatamma Ammavari Devasthanam, Penuganchiprolu, Krishna District.
9. Sri Kanaka Mahalakshmi Ammavari Devasthanam, Visakhapatnam, Visakhapatnam District.
10. Sri Nettikanti Anjaneya Swamy Vari Devasthanam, Kasapuram, Anantapur District.
11. Sri Mahanandeeswara Swamy Vari Devasthanam, Mahanandi, Kurnool District."

6. For Rule 37, the following shall be substituted, namely,-

"**CLASSIFICATION**:- The classes and categories of the employees of the above institutions shall be as sanctioned by the Commissioner from time to time. In case of sanction of any new category of posts or new posts in the cadre of Superintendent, equivalent there to and above, the Commissioner shall consult the Government, before according such sanction."

(p.t.o)

7. In rule 38, under the sub heading "Cadre Strength" ,-

(a) for clause (a), the following shall be substituted, namely,-

(a) The cadre strength of each class and category of posts in each of the above institutions shall be fixed by the Commissioner. In case of sanction of any new category of posts or new posts in the cadre of Superintendent and above, the Commissioner shall consult the Government, before according such sanction."

(b) In clause (b), after the words "The Board of Trustees", the words "or the Executive Authority" shall be inserted.

8. In rule 40,-

(a) After the words "Persons appointed by direct recruitment", the words "or by promotion" shall be inserted.

(b) In the table, in column No.3 against Sl.Nos. 2 & 3 respectively, the following shall be added, namely,-

"2. Endowments Department Test Part-I & Part-II".

9. For rule 42 (A), the following shall be substituted, namely,-

"**42(A) SELECTION POST**:- Promotion to all posts shown in annexure – III shall be on the basis of seniority - cum - fitness."

10. In rule 43, in sub-rules (1) and (3), for the word "eight", the words "above major" shall be substituted.

11. In rule 44, for the word "eight", wherever it occurs, the words "above major" shall be substituted.

12. For rule 45, the following shall be substituted, namely,-

"**45. AUTOMATIC ADVANCEMENT SCHEME**:- The orders of the Government in G.O.(P) 290 (Financial & Planning) Department, Dt.22.07.1993 and G.O.Ms.No.96 Fin (Pay Commission-II) Department, Dt.20.05.2011 relating to sanction of Special Grade Increment under automatic advancement scheme on completion of 6 years, 12 years, 18 years and 24 years of service in each cadre shall apply to the employees of above said major institutions."

13. In rule 46,-

1. After the words "the employment exchange having jurisdiction over the institution", the words "as well as by way of paper notification in any one

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of the prominent Telugu Dailies that is in wide circulation" shall be inserted.

2. After the words "the candidates sponsored by the Employment Exchange", the words "and from the candidates, who have applied in response to the paper notification" shall be inserted.

14. After rule 46, the following shall be inserted, namely,-

"46-A.The rule of reservation shall be applicable in case of Direct Recruitment as well as promotions as provided in the Andhra Pradesh State and Subordinate Service Rules from time to time**."**

15. In rule 47, the following proviso shall be added, namely,-

"Provided that it shall be competent for the Commissioner to adopt the parameters that are being followed in other Engineering and other Administrative Departments of Government of Andhra Pradesh, where there is no specific provision to that effect in these Rules."

16. In Annexure-III to the rules,-

(a) In Class I-Ministerial Branch

i. In column (4), against category-2 Superintendent, the following shall be shown, namely,-

"1. Must have passed Accounts Test for Subordinate Officers Part-I.

2. Endowments Department Test Part-I and II."

ii. In column (4) against category-4, Junior Assistant, for the words "Must have passed Intermediate Examination or equivalent examination", the following shall be substituted, namely,-

"Must pass a Bachelor's Degree from a University in India established or incorporated by or under Central Act or Provincial Act or a State Act or an Institution recognized by the University Grants Commission or an equivalent qualification".

iii. Under category-4, Junior Assistant, the following note shall be inserted, namely,-

"Note: - The ratio between Direct recruitment and promotions shall be 3:7 in every cycle of 10 vacancies. For Direct recruitment – 3 rd , 6 th & 9 th vacancies and for promotion from the feeder categories – 1st , 2nd , 4th , 5th , 7th , 8th &10th vacancies respectively."

(p.t.o)

iv. In column (3) against Category-9, Record Assistant, after the words "By promotion from Attender" the expression "/ other class-IV employee" shall be added.

v. Under Category-9, in the Note, for the expression "1:1", the expression "3:7" shall be substituted.

(b) In Class-II Engineering Branch-Civil,

(i) The following shall be inserted as Category-I, Executive Engineer:

"Category-1	Executive Engineer	1. By promotion from the category of Deputy Executive Engineer (Category- 2) of Class-II, who has completed not less than 3 years of service in that cadre. 2.By Transfer of Executive Engineer from Endowments Department	Must pass a Bachelor's degree in Engineering (Civil) from any University in India established or incorporated by or under a Central Act or under a State Act or an Institution recognized by the University Grants Commission or an equivalent qualification."

(ii) The existing "Category-I" shall be renumbered as "Caregory-2".

(iii) In column No (3) of Category-2 (Deputy Executive Engineer) as so renumbered, for the words "By promotion or by transfer", the words "By Promotion of Assistant Engineer or by appointment by transfer of service of Assistant Executive Engineer or by Transfer of a Deputy Executive Engineer from Endowments Department." shall be substituted.

(iv) In column No (4) of Category-2 (Deputy Executive Engineer) as so renumbered, after the words "equivalent qualification" the expression "and must have completed 3 years of service as Assistant Executive Engineer or Assistant Engineer" shall be added.

(v) The existing qualifications under Column (4) against Category 2 (Deputy Executive Engineer) as so renumbered shall be numbered as (i).

(vi) In column No (4) of Category-2 (Deputy Executive Engineer) as so renumbered, after the existing qualifications against the number (i), the following shall be added, namely,-

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"(ii) If he does not possess the Bachelor's Degree, he must have put in a service of not less than 07 years as Assistant Engineer, and must be a Diploma holder in Civil Engineering".

(vii) Note under Category 2 (Deputy Executive Engineer) as so renumbered, shall be omitted.

(viii) After Category 2 as so renumbered, the following shall be inserted, namely,-

"Category-3	Assistant Executive Engineer	By Direct Recruitment	Must have passed Engineering graduation from a university in India established or incorporated by or under a central Act or provisional Act or a State Act or an Institution recognized by the University Grants Commission or an equivalent qualification."

(ix) The existing Category-2 (Assistant Engineer) shall be renumbered as Category-4 and the subsequent Category-3, Category-4, Category-5, Category-6 and Category-7 shall be renumbered as Category-5, Category-6, Category-7, Category-8, and Category-9 respectively.

(x) For Category - 4 (Assistant Engineer) as so renumbered, and the corresponding entries in column (1) to (5), the following shall be substituted, namely,-

"Category-4	**Assistant Engineer**	**1.By direct recruitment** **2.By promotion of Draughtsman Grade-II, if no qualified Draughtsman Grade-II is available, by promotion of qualified Draughtsman Grade-III/Work Inspector.**	**Must possess a diploma in Engineering (Civil) issued by State Board of Technical Education and Training, Andhra Pradesh.** **i) Must possess a diploma in Engineering (Civil) issued by State Board of Technical Education and Training, Andhra Pradesh and must have completed 3 years of service in the feeder category.** **ii)Must have passed Account Test for P.W.D Officers & Subordinate Officers.** **iii)Must have passed Endowments Department Test Part I & II.**	**Must not have attained the age of 34 years as on 1st July."**

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(xi) In item (iii) of column No.4 against categories 5, 6 & 7 as so renumbered, after the words "Architectural Draftsman and Assistantship issued by the polytechnic", the words "of JNTU" shall be inserted.

(xii) In Categories 5,6,7 and 8 as so renumbered, the nomenclature of the posts of Draughtsman-Grade-I, Draughtsman-Grade-II, Draughtsman-Grade-III and Tracer shall stand changed as Technical Officer, Assistant Technical Officer, Junior Technical Officer and Technical Assistant respectively.

(xiii) In Column No.2 against Category-9 as so renumbered, after the words "Works Maistry", the expression "/Work Inspector" shall be added.

(c) In Class-III Electrical Branch,-

i. The following shall be inserted as Category-I:

"Category-1	Deputy Executive Engineer	By Promotion of Assistant Engineer or by appointment by transfer of service of Assistant Executive Engineer or by Transfer of a Deputy Executive Engineer from Endowments Department.	(a) Must pass a Bachelor's Degree in Engineering (Electrical) from a University in India established or incorporated by or under central Act or Provincial Act or a State Act or an Institution recognized by the University Grants Commission or an equivalent qualification, and must have completed at least 03 years of service as Assistant Executive Engineer or Assistant Engineer. (b) If he does not possess the Bachelor's Degree, he must have put in a service of not less than 07 years as Assistant Engineer, and must be a Diploma holder in Electrical Engineering."

(ii) Existing Categories 1, 2, 3 and 4 shall be renumbered, as Categories 2, 3, 4 and 5 respectively.

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(iii) In Column No.4 against Category 2, Assistant Engineer (Electrical) as so renumbered, for the words "ten years as Electrician", the words and expression "Seven years as Electrician and must have passed trade test (Electrical) from any I.T.I Recognized by Government of Andhra Pradesh" shall be substituted.

(d) In Class-IV Water Works Branch,-

(i) The following shall be inserted as Category-I:-

"Category-1	Deputy Executive Engineer	By Promotion of Assistant Engineer or By appointment by transfer of service of Assistant Executive Engineer or By Transfer of a Deputy Executive Engineer from Endowments Department.	(a) Must pass Bachelor's Degree in Engineering (Civil/Mechanical) from a University in India established or incorporated by or under central Act or Provincial Act or a State Act or an Institution recognized by the University Grants Commission or an equivalent qualification. (b) If he does not possess the Bachelor's Degree, he must have put in a service of not less than 7 years as Assistant Engineer, and must be a Diploma holder in Civil/ Mechanical Engineering."

(ii) The existing Categories 1, 2 & 3 shall be renumbered, as Categories - 2, 3 & 4 respectively.

(iii) In column No.3 of Category-2 (Assistant Engineer) as so renumbered, after the words "by promotion from Mechanic" the expression "/plumber/fitter" shall be added.

(iv) In Column No.4 of Category-2 (Assistant Engineer) as so renumbered,-

a. In first para, for the expression "L.C.E", the expression, "L.C.E/L.M.E" shall be substituted;

b. In second para, for the expression "not less than 10 Yrs. in Category-2", the expression "not less than Seven (7) Years in Category - 3 (Mechanic/Plumber/Fitter) and must have passed Fitter Trade / Plumber Trade from any I.T.I. recognized by

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the Government of Andhra Pradesh" shall be substituted.

(v) In Category-3 (Mechanic) as so renumbered,-

a. In Column No.2, after the word "Mechanic", the expression "/plumber / fitter" shall be added.

b. In Column No.4 for the words "two years", the words "three years" shall be substituted.

(vi) In Column No.4 of Category-4 (Operator) as so renumbered, for the words "one year" the words "three years" shall be substituted.

(e) In Class VI - Health Branch,

i. In column No.4 of Category-1, Sanitary Inspector, for the existing qualifications, the following shall be substituted, namely,-

"For Direct Recruitment:

1. Certificate of Diploma in Sanitation / Sanitary Inspector Course Certificate issued by an Institute recognized by the State Government.
2. Must have passed Intermediate or equivalent examination."

ii. In column No.4 of Category-2, Sanitary Maistry, for the existing qualifications, the following shall be substituted, namely,-

"For Direct Recruitment:

1. Must have 2 years experience in maintenance of Sanitation in any Government / Quasi Government organization either directly or through a contractor.
2. Must have passed 10th class or equivalent examination. "

(iii) In column No.4 against Category-3 (sweeper) and Category-4 (Scavenger), the following shall be made respectively,-

"Must have passed VII Class"

(f) For the existing **Class-VIII (Transport Branch)**, the following shall be substituted, namely,-

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"Class-VIII (MECHANICAL/TRANSPORT BRANCH)

Category-1	Assistant Engineer	By direct recruitment OR by promotion from Mechanic/ Fitter	For direct recruitment: Must Pass Bachelors Degree in Engineering (Mechanical / Automobile.) from a University in India established or incorporated by or undue Central Act or Provincial Act or State Act or an Institution recognized by University Grants commission or an equivalent qualification.	Must not have attained the age of 34 years.
			For promotion : (i) If one does not pass the above qualification must have put in a service of not less than seven years in category-2 (ii) Must have passed Endowments Department Part-I& II. (iii)Must have Passed Transport Department Test Part I&II.	
Category-2	Mechanic/ Fitter	By direct Recruitment	For direct recruitment: Must have passed Motor Mechanic / Diesel Mechanic / Fitter trade from any I.T.I. recognized by the Government of A.P.	Must not have attained the age of 34 years in case of Direct recruitment.
Category-3	Conductor	By Direct Recruitment	1. Must have passed SSC or equivalent examination. 2. Must possess Conductor license issued by the competent authority (R.T.A)	-do-
Category-4	Driver	By Direct Recruitment	Must hold License as per M.V. Act and Driving experience for at least 2 years.	-do-
Category-5	Cleaner	By Direct Recruitment	Must hold License as per M.V. Act	-do-"

(p.t.o)

(g) In Annexure-III, in column (5) (Maximum Age), for direct recruitment in all categories, for the expressions "28 years" or "30 years", wherever it occurs, the expression "34 years" shall be substituted.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

S.SATYANARAYANA
SECRETARY TO GOVERNMENT(FAC)

To

The Commissioner of Printing, Stationery & Stores Purchase (Publication Wing), Andhra Pradesh, Government Regional Press Building, Mutyalampadu, Vijayawada-520 011 for publication of the Rules in an Extraordinary issue of the Andhra Pradesh Gazette, dt.01.06.2023 (He is requested to supply 50 copies of Rules to the Government and 100 copies to the Commissioner, Endowments Department, Government of Andhra Pradesh, Gollapudi, Vijayawada-521 225).

Copy to:

The Commissioner of Endowments, Andhra Pradesh, Gollapudi,Vijayawada-521225.
The Law (H) Department.
The P.S. to Prl. Secy. to Chief Minister.
The P.S. to Dy.C.M. & Minister for Endowments.
The OSD to Chief Secretary to Government.
The P.S to Secretary to Government (Endts).
SF/SC.

// FORWARDED :: BY ORDER //

SECTION OFFICER